

# THE JOHN BYRON CORBIN CHARITABLE TRUST

P. O. BOX 550

NEVADA, MO 64772

johnbyroncorbincharitabletrust@yahoo.com

## TRUSTEES

DON HUTCHISON

NEVADA, MO

417-667 -6614

LANCE SEARS

HUME, MO.

660-643-7529

March 8, 2020

Attn: School Counselor

Dear Counselor:

**PLEASE FORWARD YOUR E-MAIL ADDRESS TO OUR'S (SEE ABOVE)** We will be e-mailing the forms for next years scholarships.

The John Byron Corbin Charitable Trust will be accepting scholarship applications until April 30, 2020. The scholarships granted in prior years have been for \$2000.00 per school year renewable each year as long as satisfactory grades are maintained and required reports are submitted. In 2020 the trust will award approximately 30 scholarships for college freshmen. Enclosed you will find a copy of application form and policies. You may duplicate these to give to all students interested in applying.

Also attached are application instructions which we would like for you to give each student. **These will be strictly enforced and any application missing any of the required information will not be considered.**

The Corbin Trust's priority is to help students who without the help might not get to go to college. If you know of special needs or circumstances not clearly indicated on their applications, please let us know. We appreciate any input to help us pick the most deserving students.

Sincerely,

Don Hutchison

Trustee

Enc. 3

# JOHN BYRON CORBIN SCHOLARSHIP TERMS

THE JOHN BYRON CORBIN CHARITABLE TRUST  
P O BOX 550  
NEVADA, MO 64772  
e-mail: johnbyroncorbincharitabletrust@yahoo.com

## **SIGN A COPY OF THESE TERMS AND RETURN TO US** **(KEEP A COPY FOR YOUR FUTURE REFERENCE)**

1. You must submit evidence of enrollment each semester and costs for the school year from the college in order to receive a check. All checks will be issued jointly to you and your college. **We do not mail checks to the college, only to your home address.** If enrollment is for less than full-time, your award will be limited to **\$75.00** per credit hour.
2. You must submit a report of courses showing hours to be taken as soon as available each semester. **(Make sure the name of the college is on the enrollment.)**
3. You must submit a list of other scholarships and grants with the amount you have been approved for each year.
4. **College financial statement showing all charges for the semester or school year.**
5. Immediately after each semester, you must forward to us a copy of your grade report.
6. A **minimum grade point of 2.0** is necessary to be eligible for renewal of your scholarship.
7. **If you do not comply with these terms and conditions you could lose your scholarship.**

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Student Name

**JOHN BYRON CORBIN TRUST  
SCHOLARSHIP APPLICATION**

INSTRUCTIONS: Please complete this application in detail by filling in all blanks. If the answer is none, write "NONE". If the question is not applicable to your situation, write "N.A.". Type or print neatly. If you need additional room for answering questions, please use a separate sheet. **DEADLINE FOR APPLICATION IS: April 30<sup>th</sup>**

REQUEST FOR: FALL-SPRING \_\_\_\_\_ FALL ONLY \_\_\_\_\_ SPRING ONLY \_\_\_\_\_ SUMMER \_\_\_\_\_

NAME: \_\_\_\_\_  
LAST FIRST MIDDLE OF MAIDEN SOC SEC NUMBER DATE OF BIRTH

YOUR ADDRESS: \_\_\_\_\_  
STREET CITY COUNTY STATE ZIP CODE PHONE #

PARENTS ADDRESS: \_\_\_\_\_  
STREET CITY COUNTY STATE ZIP CODE PHONE #

EMAIL ADDRESS \_\_\_\_\_

NUMBER OF YEARS PARENTS HAVE LIVED IN ABOVE COUNTY IS \_\_\_\_\_

NAME OF HIGH SCHOOL FROM WHICH YOU WILL GRADUATE \_\_\_\_\_

MALE \_\_\_\_\_ FEMALE \_\_\_\_\_ MARRIED \_\_\_\_\_ SINGLE \_\_\_\_\_

NAME OF COLLEGE YOU PLAN TO ATTEND: \_\_\_\_\_

MAJOR \_\_\_\_\_ MINOR \_\_\_\_\_

COLLEGE CLASSIFICATION (CIRCLE ONE) FRESH SOPH JUNIOR SENIOR

GRADE POINT AVERAGE \_\_\_\_\_ OUT OF POSSIBLE \_\_\_\_\_ POINTS

ACT TEST SCORES: ENG \_\_\_\_\_ MATH \_\_\_\_\_ SOC S \_\_\_\_\_ N. SCIENCE \_\_\_\_\_ COMP \_\_\_\_\_

LIST SCHOLASTIC HONORS, EXTRA-CURRICULAR ACTIVITIES AND ORGANIZATIONS THAT YOU HAVE PARTICIPATED IN WHILE IN SCHOOL AND OUT:

**MY FAMILY INCOME:**  
(CHECK APPLICABLE RANGE)

0 TO \$40,000  
\$40,001 TO \$60,000  
\$60,001 TO \$75,000  
\$75,001 AND ABOVE

PARENTS

SELF AND/OR SPOUSE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(ATTACH COPY OF PAGE 1 OF FEDERAL INCOME TAX FORM 1040 OF SELF AND PARENT)  
(E-FILE SIGNATURE FORM 8879 IS NOT ACCEPTABLE)

**NUMBER OF DEPENDENTS OF INCOME PROVIDER:** In High School \_\_\_\_\_ in College \_\_\_\_\_ Total \_\_\_\_\_

**HAVE YOU FILED AN APPLICATION FOR FINANCIAL ASSISTANCE WITH THE COLLEGE?** \_\_\_\_\_ YES \_\_\_\_\_ NO

**PROJECTED COST OF BASIC COLLEGE EXPENSES (PER SEMESTER):**

TUITION AND FEES \$ \_\_\_\_\_

BOOKS AND SUPPLIES \$ \_\_\_\_\_

ROOM AND BOARD \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

**BRIEFLY STATE YOUR EDUCATIONAL PLANS FOR THE FUTURE:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**HOW WOULD THIS SCHOLARSHIP HELP YOU FULFILL YOUR EDUCATIONAL PLANS?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLEASE ATTACH A COPY OF YOUR HIGH SCHOOL AND COLLEGE (IF APPLICABLE) TRANSCRIPT AND A WRITTEN RECOMMENDATION FROM YOUR MAJOR PROFESSOR OR HIGH SCHOOL INSTRUCTOR.**

**I hereby certify that all statements contained in this application are true and correct to the best of my knowledge.**

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Applicant

**JOHN BYRON CORBIN  
CHARITABLE TRUST SCHOLARSHIP  
POLICIES AND PROCEDURES**

Policy

1. It shall be the policy of the Board of Managers of The John Byron Corbin Charitable Trust to make all grants and loans to individuals for educational purposes in accordance with the requirements of section 4945 of the Internal Revenue Code and the regulations thereunder as they now exist or as they may hereafter be amended.

Procedures

1. Candidates eligible for scholarships.

- (a) An applicant must have been born in the United States and be a resident of the state of Colorado, Missouri, Oklahoma or Kansas at the time of their selection to receive such benefits.
  - (1) For purposes of this requirement, a resident shall mean a graduate from a high school located in any of the above named states or whose parents lived in one of the above named states for at least one year prior to their child's graduation from high school.
  - (2) This residence requirement shall apply regardless of the year of the application for the scholarship.
- (b) The Board of Managers may authorize applicants not meeting the residence requirement on an individual basis at their discretion, but preference shall be given to those meeting the residence requirement.
- (c) Applications shall be submitted to the Executive Director for the Board of Managers by April 30 of each year for the fall, winter and spring academic periods.

2. Selection from within the group of potential grantees.

- (a) There shall be no restriction of the institution selected by the scholarship recipient; provided, however, that the institution must be described in Section 170 (c) of the Internal Revenue Code.
- (b) Criteria for selection of grantees.
  - (1) High school transcript.
  - (2) College transcript, if applicable.
  - (3) Performance on tests designed to measure ability and aptitude for college or graduate work.
  - (4) Recommendations from instructors.
  - (5) Funds needed to complete college.

Based on family income, family size and other scholarships and grants to be received.

- (c) The Executive Director shall collect all of this information in an application structured as the example attached and then submit the data to the Board of Managers for their review of the various criteria, in order to make selections of the most qualified applicants to the full extent of funds available for scholarships prior to May 15<sup>th</sup> of each year.

**3. Persons making selections.**

- (a) The Board of Managers shall not make any selection of a grantee which would place any of the Board of Managers in a position to derive a private benefit, directly or indirectly, if certain potential grantees are selected over others.**

**4. Supervision of scholarships.**

- (a) All students selected to receive scholarships shall submit a report to the Board of Managers of the courses to be taken during each period for which the scholarship is granted, and at the end of each academic period, the student shall obtain a verified report of the grades received on the courses taken during the period from the educational institution attended by the scholarship recipient and submit this report to the Executive Director. Upon completion of grantee's study at an educational institution, a final report must be obtained by the recipient and submit it to the Executive Director.**
- (b) Where the reports submitted as required above or other information (including the failure to submit such reports) indicates that all or any part of a grant is not being used for the scholarship as intended, the Board of Managers shall be under a duty to investigate. While conducting its investigation, the Foundation must withhold further payments until any delinquent reports required have been submitted, or in the event that the Board of Managers determines that the scholarship has been used for improper purposes, the grantee shall be ineligible for any further scholarships and the Board of Managers shall take all reasonable and appropriate steps to recover the misapplied funds.**

- 5. The Board of Managers shall select an Executive Director whose responsibility shall be to supervise the collection of all of the data on the applicants for submission to the Board of Managers, to supervise the recipients to insure their compliance with the necessary requirements and to annually advertise the availability of the grants.**

- 6. The Board of Managers shall have no set dollar limitations on the amount of scholarship that may be given to any one individual because of the certain changes due from inflation, but the Board of Managers shall limit the amount of each individual's scholarship award to the amount of the tuition, books and supplies, plus reasonable living expenses for the scholarship recipient only.**